**Mississippi Based RESTORE Act Center of Excellence (MBRACE)**

**Monthly Distribution of Effort Report**

*Complete the below template for all individuals that received a salary or wage on the project.  Completed report must be uploaded to mbrace.submit.com* ***by the 5th of each month****.  Information should describe the previous month’s activities for each individual that received a salary or wage on the project. For example, a report submitted in May will describe April’s personnel and their associated effort on the project.  Name the file using the following format: [Lead PI last name]\_DOE Report\_[Reporting Period in format MMYYYY] (e.g., Graham\_DOE Report\_042020).  Add additional personnel and effort description as needed.*

**Lead PI:**

**University**:

**Project Title**:

**Grant Program:**

**Date Range of Payroll Distribution Report**:

Individual 1

* List of relevant activities

Individual 2

* List of relevant activities

Individual 3

* List of relevant activities